

# WELSH INTENSIVE CARE SOCIETY

## Minutes of Council Meeting held on 26<sup>th</sup> April 2006. Metropole Hotel, Llandrindod wells.

### Present:

Dr Ian Greenway (Chair)  
Dr Chris Littler (Secretary)  
Dr Karen Mottart  
Dr Martyn Read  
Dr Chris Thorpe  
Dr Paul Hughes

### Apologies:

Dr Dave Hope  
Dr Nick Mason

## Minutes of Council Meeting held 25<sup>th</sup> January 2006.

The Minutes were accepted as an accurate record.

### Matters Arising:

- (i) Joint Audit with Surgical Society - Work was ongoing.
- (ii) Care Bundles. Work was ongoing. Most units now have the money allocated by Innovation in Health care. There were various ideas on how units would spend the money.

The second meeting of the group was due to be held on 10<sup>th</sup> May 2006, which would also be the launch date for the Care Bundle initiative.

- (iii) AWCCDG The next meeting was on 28<sup>th</sup> April 2006. This would probably be the last meeting. Ian Greenway would attend. Discussions will include the future composition of the group. Possibilities included a WICS representative (The Chairman) and Regional representatives.

The Design for Life Document for Standards in Critical Care had now been published.

Also a draft Welsh Health Circular had been circulated. This would be a statutory document and thus would be binding.

- (iv) Specialist Advisory Group in Anaesthesia. There was nothing new to report. However it is unlikely that there would be a separate group for Intensive Care Medicine.

- (v) Independent Sector Transfers. The next meeting was on 28<sup>th</sup> April 2006. Ian Greenway was to attend. Issues included :
- Admitting rites
  - Remuneration
  - Foreign Nationals – Pathways for payment
- WAG was keen to proceed with this and it was felt that Intensivists needed to be involved at a local level.

### Recruitment to TRACMAN

A letter had been received from Duncan Young requesting more units to recruit to TRACMAN. It was suggested that we invite TRACMAN to have a stand at the Summer Meeting. Ian would write to Clinical Directors to make them aware of the trial.

### Critical Care Minimum Dataset. (CCMDS)

A meeting was held between Ian Greenway, Les Gemmell and a CHIP Rep (Corporate Health Improvement Programme) to discuss the role of WICS in data collection.

Most units are already collecting data, however this will become compulsory for all units. The Welsh Dataset will be based on the English system

This will be discussed at the AWCCDG meeting on 28<sup>th</sup> April.

### Job Descriptions

Job Descriptions were received for:

The Chairman	A nominated deputy could attend ICS Council meetings on some occasions.
Secretary	Need to check with the Constitution regarding the length of the term of office
Treasurer	Council needs to decide on the need to have the accounts audited.
Audit & Research	Job Description awaited. Will receive applications for Travelling Fellowships and may be involved with the CCMDS.
Trainee	Job Description awaited

A Job Description would also be needed for the Meetings Organiser (currently Sarah Malcolm)

## Summer Meeting

The programme has been finalised. Council members were allocated to Chair the sessions. Chris Thorpe agreed to chair the Registrar's Prize, but more entries were required.

## Treasurer's Report

The money had now been received from Leo Pharma. There was approx £7000.00 in the account following the WITS meeting. The Summer meeting should also hopefully make a profit.

## Audit & Research

Paul Hughes will speak to Dave Hope regarding progress with the joint audit with the Surgical Society. He would then make contact with their Chairman.

WICS will probably take on a role in publicising the Minimum Dataset. This may involve a series of workshops.

A Travel Grant application had been received from Diana De, Senior Lecturer in Adult Nursing. This was to help finance a trip, to Memphis, USA, to present a poster at a Sickle Cell Conference. The application was now retrospective. It was decided to award a grant of £500.00 to help with expenses, however it was emphasised that this was not the usual way to apply for a grant and this should not be taken as a precedent.

## Education & Training

Chris Thorpe updated Council on progress with MMC. ITU training for Anaesthetic Trainees needed to be reviewed regarding what training they required and how long this training should be. The Anaesthetic Training board would be responsible for this.

Would 3months at FP2 level be acceptable for Basic Training. Run Through Training Posts in Critical Care were being considered. The proposed Common Stem Training for Years ST1 & 2 was considered as excellent foundation for Trainees wishing to pursue a career in Intensive Care Medicine. This post would consist of 6 months each in Acute Medicine, Anaesthesia, Emergency Medicine & Intensive Care Medicine.

## Trainee Report

Chris Thorpe reported on Nick Mason's behalf. Nick had been grateful for the support of WICS during his tenure as Chairman of WITS. The WITS Training Day would be on 2<sup>nd</sup> May in Cardiff. He was also setting up an E-Journal for Trainees, mainly for those in Advanced Training.

Council thanked Nick for his contribution over the last 12 months.

## Renal National Service Framework

This will include the management of Acute Renal Failure (ARF), which may have an impact on Critical Care Services, especially Outreach. Paul Hughes may be able to provide data from Wrexham regarding Outreach detection of ARF.

Units will need to be made aware that they may become involved in the provision of these acute services.

Organ retrieval is also an issue which may impact on Critical Care Services, both for Brain Stem Dead patients and Non-Beating Heart Donors.

Further dialogue should be encouraged between WICS and UK Transplant.

## AOB

WICS Web-site. Dave Hope wished to relinquish his administration of the Web-site now he was no longer on Council. Paul Hughes would look into the options available, including a commercial web-site.

WICS AGM. Ian would check the Constitution to see how many members would need to be elected to Council.

## Date of Next Meeting.

12<sup>th</sup> July 2006.  
10:45am.  
The Metropole Hotel,  
Llandrindod Wells