

# WELSH INTENSIVE CARE SOCIETY

## MINUTES OF THE ANNUAL GENERAL MEETING

HELD ON 25<sup>TH</sup> JUNE 2007  
AT PORTMEIRION

### Present:

Ian Greenway	Royal Gwent	(Chair)	
Chris Littler	Wrexham Maelor	(Secretary)	
Karen Mottart	Ysbyty Gwynedd	(Treasurer)	
Chris Thorpe	Ysbyty Gwynedd	(Regional Advisor)	
Rhid Dowdle	Royal Glamorgan	Paul Morgan	UHW
Dermot Hughes	Royal Gwent	John Gough	Royal Gwent
Ed Valentine	Royal Gwent	Bob Henderson	Aberystwyth
Ceri Lynch	Swansea	Ritoo Kapoor	UHW
Sarah Voisey	UHW	Paul Temblett	Swansea
L Middleton	Swansea	S Eggert	Swansea
Dave Hope	Swansea	Chris Subbe	Wrexham Maelor
Paul Hughes	Wrexham Maelor	Les Gemmell	Wrexham Maelor
C Edmondson	Wrexham Maelor	Hywel Roberts	UHW
Latha Srinivasa	UHW	Sai Gopal	Swansea
Sangram Patil	Swansea	Ali Abbas	Glan Clwyd
Ian Johnson	Ysbyty Gwynedd	Andrew Evans	Royal Gwent
Chris Hingston	UHW	Ed Farley-Hills	Ysbyty Gwynedd
George Bugelli	Glan Clwyd	Brian Tehan	Glan Clwyd

### Apologies:

Martyn Read	UHW
Pete Matthews	Swansea
Dafydd Thomas	Swansea

### Minutes of AGM 2006:

The Minutes were accepted as an accurate record

### Matters Arising:

The new WICS web-site was now up and running, and all links now directed you to this site.

## **Chairman's Report:**

The All Wales Critical Care Advisory Group (AWCCAG) had replaced the Development Group. This too was chaired by Dr Andy Webb. It had met twice but little had happened as the Networks were not yet in place.

Most Network appointments had now been made. The Networks would each be Chaired by a Chairperson from one of the LHBs. The Clinical Leads are Dr Ed Farley-Hills for the North, Dr Dave Hope for the South West and Dr George Finley for the South East. Network Managers had been appointed for the North and SE but there was still a temporary manager in place for SW.

The 1<sup>st</sup> AWCCAG meeting had centred around the relationship it might have with WAG. The 2<sup>nd</sup> meeting had looked at the Minimum Data Set and at the aims of the Networks especially in relation to the Welsh Health Circular. In particular it was going to look at:

- Cancellations of elective surgery

- Better Data collection

- Quality requirements for transfers

- A Communication strategy

- Clinical Indicators such as Care Bundle compliance, delayed discharges, non-clinical transfers, keeping families informed and organ donation in Wales.

## **Secretary's Report:**

WICS membership continues to increase, there are now 61 Full Members and 63 Associate / Trainee Members. There had been an increased interest from nurses in becoming members, and NLIAH had sponsored the membership of the Critical Care Improvement Programme Managers.

The Membership database though not complete is more up to date.

(See attached Report)

## **Treasurer's Report:**

The bank balance remained healthy at £9,746.66. This meeting would run at neutral cost. There was a lag between becoming a member and the collection of subscriptions as all subscriptions were collected in October.

(See attached report)

## **Educational Advisor's Report:**

Joint CCT appointments remain outside the MTAS system, so will be appointed in the traditional way. The ACCS posts will benefit ICM training and hospitals in general. There will be 18 posts per year in Wales. It is likely that ICM trainees in the future will come through ACCS posts.

### **Proposal to Increase the Term of Office of the Chair & Secretary to 3 years:**

This proposal was put to the membership, and a vote was in favour of the change to 3 years. It was suggested that the Chair and Secretary should not change at the same time to give some continuity. The chair would remain on Council for a year as the ex-chair.

### **Nursing Representative on WICS Council:**

This proposal was put to the membership and the vote was in favour of having Nurse representation on Council. There were two suggestions on how to proceed:-

- (i) A Nurse Representative is co-opted on to Council in the same manner that WITS is represented.
- (ii) Remove the Associate / Trainee membership and make all members Full members. Then anyone would be eligible to stand for Council. This would require a revision of the Constitution. Council would keep under review how membership of the Society developed.

It was decided to proceed with a co-opted representative and to review the Constitution with a view to increasing the % of permitted non-medical members.

### **Elections to Council:**

Karen Mottart expressed a wish to remain on Council for a second term. She was proposed by Dr Chris Thorpe and seconded by Dr Brian Tehan. Karen will remain on Council for a second term and continue as Treasurer.

There were no nominations for the vacant post.

It was noted that with the establishment of the Networks that Regional representation may become an issue. Council would look into this and come back with a proposal at the next AGM.

### **Any Other Business:**

It was announced that Dr Ed Major was to take early retirement. In recognition of his contribution to WICS and to Intensive Care Medicine in Wales it was proposed that the Registrar's prize should be named the "Ed Major Prize". The membership voted in favour of this unanimously.

It was pointed out that the AWCCAG had no connection with the other Speciality Advisory Groups. It was a link between the 3 Networks and WAG. Intensivist representation on the Speciality Advisory Group was still via Anaesthesia.

### **Date of next Meeting:**

This would be during the Summer Meeting 2008, the date of which was to be confirmed.

# **WELSH INTENSIVE CARE SOCIETY**

## **ANNUAL GENERAL MEETING**

**25<sup>TH</sup> JUNE 2007**

**Portmeirion**

### **SECRETARY'S REPORT**

The Membership currently stands at 61 Full Members and 63 Associate / Trainee Members. There has been a steady increase in membership throughout the year with 5 new Full Members and 27 new Associate / Trainee Members, which includes the 15 NLIAH project managers. There has been a general increase in interest from nurses, which has prompted the agenda item to be discussed later.

The Membership Database is now more up to date, however there are still some gaps especially with Trainee members. If anyone is not receiving e-mails or did not receive the details of this meeting please let me know.

The new Web-site is now up and running, it is administered by Paul Hughes. All council minutes are available on the site once approved by Council, and the AGM minutes are also posted there. There is a Trainee page, which is being used to set up an e-journal club. Topica still remains as a discussion forum.

**Chris Littler**

**WICS Secretary**

# Welsh Intensive Care Society AGM

Treasurers Report  
25<sup>th</sup> June 2006

The balance remains healthy, following a stable year. I would suggest that the current balance provides a reasonable 'cushion' with which to function, and would recommend that we aim to maintain a balance of such.

**I would suggest that we continue with subscriptions at current level.**

## Financial summary for the Welsh Intensive Care Society 2006 - 2007

		<b>Income</b>	<b>Outgoings</b>
Membership subscriptions received 2006-2007	Full (50)	£1,500.00	
	Associate (33)	£330.00	
Council expenses	Venue hire		£967.89
Meetings	WITS 2007 – net		£956.87
	WICS 2006 - net	£3136.26	
Colin Wise Grant			£1000.00
Website			£500.00
Secretarial expenses			£922.00
	<b>TOTALS</b>	<b>£4,966.26</b>	<b>£4,344.76</b>

Starting balance	£10,326.04
Starting balance after outstanding payments	£9,125.16
Net gain 2006-07	£621.50
Ending balance June 24 2007	£9,746.66

Report prepared by Dr Karen Mottart, Treasurer, June 2007